

CARAT DRUG SERVICE HM PRISON KINGSTON 2012 - 2015

WEEK ENDING		Wk2	Wk4	Wk6	Wk8	Wk10	Wk12	Wk14	Wk16	Wk18	Wk20	Wk22	Wk24	Wk26	Wk28	Wk30	Wk32	Wk34	Wk36	Wk38	Wk40	Wk42	Wk44	Wk46	Wk48	Wk50	Wk52	Wk54	Wk56	Wk58	Wk60			
TASK		20 feb	5 mar	19 mar	2 Apr	16 Apr	30 Apr	14 May	28 May	11 Jun	25 Jun	9 Jul	23 Jul	6 Aug	20 Aug	3 Sept	17 Sept	1 Oct	15 Oct	29 Oct	12 Nov	26 Nov	10 Dec	24 Dec	7 Jan	21 Jan	4 Feb	18 Feb	4 Mar	18 mar	1 Apr	13 Apr		
A	Consult on model with stakeholders	█																																
B	present model & consultation to governance bodies		█																															
C	Issue notice(s) & seek extension waivers/gateways to align dates			█		█																												
B	working groups develop detail plans for hub & spokes	█			█																													
D	write specifications							█				█																						
E	Advertise/begin tender process															█				TENDER PROCESS - DETAILED GANTT TO BE PRODUCED FOR PROCUREMENT/CONTRACT PROCESS														
F	Shortlist PQQ's & Publish Tender																		█															
G	Receive Submitted Tenders																					█												
H	Hold Presentations and Award Contract																							█										
I	Award Contracts to preferred providers																																	
J	Map resources to inform TUPE/hub & spoke teams			█		█																												
K	Map client flows for specifications				█			█																										
L	consult with providers to develop market/contract model					█																												
M	work with providers/HR over possible staff transfers									█				█																				
N	Set-up HUB team premises, structure etc															█																		
O	Agree KPIs based on outcomes funnel(s)																																	
P	Detailed start up processes including TUPE etc																											█						
Q	Contract Start DateS																																	

NEW MODEL STARTS 01/04/15